

The Gilroy High School ~ School Site Council will meet via Zoom Conference on Tuesday,
December 8th from 4:00 - 5:30 PM.

Agenda:

0: Earlier Discussion: SPSA not able to be approved today

Agenda posted at:

https://resources.finalsite.net/images/v1607302010/gusdk12caus/lc8d0juz5mupvocbf6ex/Public_Notice_SSC_12-08-20docx.pdf

1. Call meeting to order (4:10pm)

2. Roll Call

Executive Board	President Coyo Anhder (Parent) - Present Vice President Jennifer Spinetti (Teacher) - Present Secretary Janet Lee (Teacher) - Present
Admin Representative	Principal Greg Kapaku - Present Visiting Admin Bruce Corbett - Present Visiting Admin Jeremiah Brantner - Present
Teacher	Karen Hockemeyer - Present
Classified Staff	MaryAnn Clements - Present Jan Alonso - Present
Parents	Dawn Johnson - Present Fortune Gonzalez (SubCommittee Chair) - Present Carissa Purnell - Not Present / Time Conflict
Students	Alyssa Martinez - Junior - Present Autumn Gimenez - Senior - Present
Public Observers	Chris Leong (ASB Director) Priscilla Cabrera Mia DeLorenzo

3. Admin Chair Presentation, Greg Kapaku

- **Approval of School Safety Plan** - postponed to future meeting due to administrative error
- **Reading of the SPSA - Special meeting set for Friday Dec 11, 2020 to vote to approve the SPSA**

37 Sections with relevant sections for update (See attached pdf document)

Making references to distance learning - go over the progress - goals

Title Page: Information

Purpose and Description: Focus of this year from last year to bridge from last year

Stakeholder Involvement: SPSA will be shared with multiple levels starting in January for every meeting to update. Next update is due May/June. Update as we go through months vs. do everything in May - continue to be shared, discuss and get input from other stakeholders
 Data: Has not been updated since testing was not given last year - No new information in CA Dashboard from last year
 Aligned to WASC - Moved to Fall of 2021 for WASC.

Goal #1 Presented by Greg Kapaku - High quality instruction and 21st century learning opportunities to ensure College and Career readiness
 Majority has stayed the same with some references to changes.
 AP Pass Rates have been updated (Data updated by AP Coordinator Jennifer Spinetti)
 Strategy and Activities: Updating with support in virtual setting, monitoring students and anxiety in distance model
 Did not change expenditures for this year - using for support, materials, new teachers, existing teachers for teacher based budget
 Alonso: Identified needs to be edited - clarify sentence for missing additional information
 Feel free to ask or discuss.
 Activities: Monitor academic progress tools to gather data. Capture grades. Common and benchmarks. CAASPP unless modified by the state.
 Activities: PD Writing Initiative
 Lee: Clarifying questions on what the writing initiative is?
 Alonso: How much mirrors what CHS or other high schools are doing and how this aligns with overall district or is this site specific driven?
 Kapaku: Some things that are shared, such as professional development. We share some things, but this should really be site based.
 1.1.4 Observational tool to Measure Classroom Practice
 Done mostly at the admin level - not as much as we like.
 We need to revise and modify the observational tool to look at what we want to measure and take a look at that. We will practice to use and to use in 2021-22 school year.
 Strategy/Activity: Left in - not aware that we have worked with ELAC on the SPSA. Working with Eneida De La Torre and ELAC to focus on migrant and EL students. Maintaining and providing access through distance learning.
 Strategy/Activity: AP - shortened amount of time, increased stress on students and teachers. Remains a goal for our site.
 Spinetti: Increasing course offerings and having a strategy / specific plan for vertical alignment moving towards requiring an honors/AP class for every student across the four years and providing financial support / assistance. This might be a good group to start those discussions.
 Kapaku: Agree and start the process.
 Strategy/Activity Provide support and intervention - 1 on 1 meetings during office hours and prep time, meeting with students not as much as students would like, communication on strategies for parents at home. CAL-SOAP is accessed 4 days a week and Saturdays.
 Consortium from CAL-SOAP. CAL-SOAP has been cut quite a bit from the site. Operational issues with the district. CAL-SOAP is being overhauled to meet district requirements. Tutors for specific departments.

Lee: Amount of CAL-SOAP tutor attendance? Relative to teachers office hours?

Kapaku: More than teachers, but less that we would like. Continue to push and placing tutors within departments.

Technology Support and internet access for distance learning

Given out almost 600 chromebooks, hundreds of hot spots - any student that has problems can get access immediately. As soon as site knows, they can work on it.

COVID CARES funds to purchase chromebooks since chromebooks will expire.

PD related to distance learning: Peardeck, Jamboard, Google Classroom, breakout rooms in Zoom

Will continue with engagement strategies to maintain with PD.

Martinez: Follow up on Parentsquare and strategies that they wanted for training?

Leong: CAL-SOAP: Adding cocoa and cram for in Mustang Media

Kapaku: It is also on marquee

English Language Learner TOSAs - monitoring progress

Data can be skewed. Concerned with graduation rate for this sub group - all others were in higher 90s. Lots of information that can skew numbers. Major priority for EL and migrant can access curriculum and graduate.

Continue CCSS/NGSS

Analysis: Discussion from last year, reduction of CALSOAP and overall look at Goal #1.

Spinetti: Clarification of student services sentence from line 3. Grammar - capitalization.

Andhers: Carissa sent notes. Bring up her concerns? Money sources? Could bring up? Meeting notes?

Kapaku: Number of devices and money source. Will respond to Carissa.

Goal #2: Equitable Support by All Learners

Presented by Jeremiah Branter

Aligns with WASC #2

Close achievement gap by providing PD of curriculum and practices

Improve EL standards

Vertical Standards

Real world applications

Adapting distance learning - subgroups are vulnerable and need to increase access

A-G student progress - carryover from before - expectations from the UCs.

GHS is transition to A-G requirements and making sure students are meeting requirements throughout

Measurable outcomes were not measured due to the pandemic.

Strategy/Activity 1: Providing computers for access

GHS has distributed over 1200 chromebooks and 252 hotspots

Identify need for tech and got access to students.

More recently opening learning access center for access for students who are not able to access school. GHS - GECA - Brownell - South Valley - ASMS

Mt. Madonna at their site

Approximately 10 GHS students

15-20 students during the week.

Set up for 45 total.

35-40 confirmation.

Some students are also sent home and not a

Most students are from GHS. 12-14 cohort filled. Other sites are having issues.

3 cohorts - max 15 each cohort.

12-14 average daily GHS

Virtual Learning Academy

Strategy: Academic coordinators doing audits. Online College prep credit recovery using Cyber High.

Strategy: No 7th period credit recovery.

LCAP 2.3.3 Study Skills course completion - modifying instruction to be more effective during distance learning

Increase pass rate in course (grading strategies explored during staff meetings)

Extended options for students to complete A-G.

Modifying curriculum to support teachers from Professional Development (all has been focused on supporting teachers to support students)

PLC time 2x per month.

New schedule: Distance Learning Professional Development.

Budgeting did not change since there are so many unknowns. A lot is similar due to budgeting in previous year.

2.3.4. Benchmark

Setting up and doing expense for EADMS - PD offered set up by the district.

Expenditures were also used for conference/webinar things like that

AC and Kapaku went to Aeries Con and will pay for the registration fee. Mostly inexpensive since online. \$25-\$35 for any requests.

Kapaku: We want teachers to participate and will pay the fee to attend that.

LCAP Goal 2.3.6 Communicate program options within district. Independent study / virtual learning academy / credit recovery

Increase migrant student graduation - start with access

2 sets of hotspots for the Ochoa - Verizon hotspots from SCCOE Board

A-G monitoring - track mobile migrant

Call ahead to other schools and work for alignment.

Lee: How are these groups organized?

Brantner: Do not know - my understanding is due to alpha order.

Strategy 7: Checking textbooks, bio-chem-physics, development of NGSS labs for all teachers/students

PLC/Cohort meetings - MOU built in Distance Learning Professional Time

Focus: Using data review and analysis to drive instruction

Training teachers on data driven instruction and evidence to drive next steps

CSTPs: Focus Standard 5: Using data and assessment

PD targets pushed off: Common Core is not the greatest need as we support distance learning and online instruction.

2.5.4 Common Assessments - more closely tied to brick and mortar, 2 common assessments and benchmarks in ELA/Math and interim assessments.

Dept: differentiated PD plans and school wide goals on 21st century (EADMS, literacy, critical thinking) - more teach

Online lessons and engagement - district led initiatives - teacher sign up

PD and follow up coaching to support teachers in ELD standards in tandem with content standards

Materials for scaffolded literacy

LCAP 2.6.3 EL monitoring and wrap around support

Case management approach - done by ACs as part of case load

Monitor and process reclassification

Testing center set up for reclassification for EL students

Principal and staff are looking at EL student data on how to intervene and support

Working with EL specialists to be more effective in assessing students

Spinetti: Wrapped around EL TOSAs - if that goes away, how will that affect this? Who else can carry the torch? Or will that come out of this funds?

Kapaku: If that happens, I doubt it will, but it is a piece of the district puzzle, potential shortfalls in the next few years, identify site and district who can continue this work. Goal and activities will remain the same, but should modifications occur. We can keep carrying this goal forward. Right now, we are moving forward like we will still have these positions.

Alonso: Discuss newsela?

Brantner: Lexile differentiated articles - assign and differentiate to different students to challenge students and provide success as they are reading the articles.

Alonso: Access curriculum at various levels. Wonderful.

A-G college readiness to academic coordinator - visiting classes to college awareness, some actions are done by CAL-SOAP. Responsibilities are falling on academic coordinators.

Goal that was removed: PSAT for 11th and 12th graders. Not done so money is redirected.

From last year, there was improvement. Move preparedness.

Spinetti: Colleges are removing SATs and students are not sure why we are taking it. The district pays for 10th graders and CHS does not administer to 11th graders. GHS continues to pay for 11th graders.

Kapaku: Clarification if the national merit scholar?

Spinetti: I don't think so. Lot of money for PSAT. Spending the money for SAT to take the test during school time instead. Now knowing SAT is not used. Use funds for AP or other programs to provide access for students. We are not getting the benefit off 11th grade PSAT.

Kapaku: As we decide as a SSC. We should not pay for PSAT for 11th graders. If someone wants to take it for national members. As a blanket, it does not serve the purpose.

Spinetti: Grey area with CAL-SOAP versus site funds paying for an increase.

Kapaku: With coming years, we will be using every penny we can get.

Goal #3 School Culture and Engagement

Presented by Bruce Corbett

Involve greater numbers of EL students in programs - athletics, clubs

PBIS

Chronic absenteeism - highly mobile population in migrant programs

Technology for communication

Alonso: Annual measurable outcomes: student clubs, activities, choral?

Corbett: Want goals that we don't struggle. Want to do outreach and what can we bring online?

Strategies: MTSS - Multi tier student support programs that cover types of programs. 5 years of the support of outside programs - CBOs - community based organizations

Take on referrals from the site to spend time with students. Students needs can be met without entering the discipline cycle. Over 12 partners meeting at once. Many different agencies supporting students.

Tiered Fidelity Inventory

Starts and fits - some ideas and some people to volunteer and help

Looking for someone to help run the program - available to 2 faculty to work on this and be a part of this

Monitoring Ns for tardies. Bills and laws prevented tardies. Other ideas to address that. Chronic absenteeism. Truancy Liaison - Regina Mendez - position only at high school

Very active in contacting families with assistance of school district official. Program will be suspended due to recent covid shelter in place.

Increasing involvement of admin and ACs to attend parent groups to make a better connection with students.

Monitoring parent participation

Lee: Participation increasing with technology?

Corbett: Not able to measure at this time. Will increase admin attendance and perception. Need more data.

Kapaku: Seeing 2-3x more parents attending in ELAC and appreciative of ACs and admin present. As a team, want to build stronger connection with parent groups and work closely with them. Presence is paying off.

Chris Leong has been working on alternative activities to do student outreach. Relearning how to do things to keep positive school culture.

Cabrera: Teachers who don't show it. More should show it during class time.

Corbett: Will encourage in next Mustang Media.

Limited discipline issue - in the form of class disruption and effective tools, it has dropped off significantly.

Discipline matrix will be normed around laws

Gonzales: Instagram account is well maintained.

Kapaku: Corbett has been in charge of discipline solely versus splitting discipline. Bring them in and bring them out. Not able to effectively work with students and treating referrals. When going back, all admin will share discipline and discuss suspendable cases. Talk and discuss with better supports for students who receive a referral and poor choices.

Behavior is a choice, so taking action to reduce suspension. Analysis off suspension generators and most could see was failure to attend Saturday school.

Program to address first time users of drugs. Lots of issues with vaping. Aligned with PE department to provide program through Stanford Tool Kit

(<https://med.stanford.edu/tobaccopreventiontoolkit/about.html>)

Some ways that we can make a big impact

Funding through South County Task Force

Connect with community based organizations over the summer to target intervention as students transition from middle school to high school.

Anhder: Clarifying discipline?

Corbett: A-J. 3 parts equitably, here and there each year. The key is norming the discipline process. Decide what we do as a group to support students.

Anhder: What are the plans for campus supervisors / PBIS as we work on community and school? As we are planning budget and money? I think its important for training and hiring and to bring people to support students. There are major problems - violence and drug use. There's just the thing about being a teenager and finding support, finding support. There's a lot of things that we can work on that I feel we can work. Lack of resources because of money. How can we plan for our school?

Corbett: I can tell you - the process is includes campus supervisors in more of a counseling role for students. Students connected with a campus supervisors, check-in and check-out, walk abouts with series of questions (what happened? What could you do next time?) More appropriate to expand. Personnel could be a real pinch in the financial situation.

Anhder: 3-4 campus supervisors for thousands of students and the ratio is not at all even. I am happy to hear these things were happening. As we review and plan, I hope that we allocate resources to support these things as they have been helping if we see improvement. We don't forget and include for future years to continue to expand this for positive change.

Corbett: big campus with 70 acres and X/Y building was built as another smaller campus.

Campus supervisors are great and they do a great job. I look forward to being back.

Anhder: Hope that kids will be happy to be back and be well. The threat of distance learning is always there.

Corbett: Anytime you would like to hear how we are hearing on discipline to share with you.

Anhder: I would love to hear if things come back to normal every 2 months. Measuring the relationships and the community is super important. 1 there and 2 are coming and its going to be home for my family. Lots of greatness in the school as a building of relationships. Interested in seeing improvements and how things are going.

Corbett: Plans to badge and brand the school - great wow factor. We are actively working on now.

Budget allocated (Kapaku) - spend up to that amount, broken down into restricted and unrestricted. Site discretionary is copying contract, paper, supplies everything we need to run the campus. All these are targeted funds and resources.

Less on CAL-SOAP so more for other things on campus.

Update membership for composition

Next time: Approve the SPSA.

Alonso: Clarification of role on SSC - understand council's role in how money is allocated or other programs?

Kapaku: Council is advisory board and we put in dollar amounts that we can spend to for supporting. That doesn't mean how much. But like restricted funds. Site discretionary has leadway. Work through the SPSA and look at where needs are.

Alonso: Is it appropriate to look at more detail - \$15,000? Can we see what that looks like? Spending plan to have better understanding.

Kapaku: At the end of the year, once we have closed the budget, we can look and go back. Again those figures are just placeholders. That doesn't mean money is encumbered. Site council spends up to that much. Operation of the school - things that might pop up. If we have the means, we are approved. Expenditures and look when we close the budget, I don't know if we could do it by June and be something that we look at for August and September.

Alonso: If you can help me understand? It has been set up what was done last year. It was assigned with a spending plan. Not that it will be spent, but an idea of what it will be spent on. For example: one item is for software accessibility to learn at ability level. That has a line item cost and I'm assuming the same case.

Kapaku: There are things that we haven't even come up with. See need for AP program and how do we grow it. Minimizing the cost.

Alonso: That is a good example. It actually highlights what it is earmarked for. It gives what the expenditures. I don't see that for other strategies. When you have a figure in mind.

Kapaku: We don't go into detail since its fluid and its changing. Recommendations and approved. I may have to or the district may cause to spend money out of site discretionary than first budgeted. We put earmarks with funds but how they are spent. We just.. It's not like a corporation. These are amounts should the need arise. We would evaluate how much we could spend. IMF for textbooks using requests from department. No line items since we don't know what they look like.

Alonso: I noticed our focus is on outreach - connect with students and families and these conditions are hard on everyone. Worried about the focus about rigor being set aside. Are we still trying to integrate because we need to have involvement and that we are not losing kids in distance learning?

Kapaku: We are tied into rigor. The rigor instruction has not gone by the way side by taking a form. Rigor and engagement are the top priorities for the staff and instruction.

4. Member Move the Motion to have special meeting on Friday 12/11/20 at 3pm to approve the SPSA - motion passes

Alonso moves to have a special meeting. Gonzales seconds.

5. New Business – for next meeting in January!

- **Approval of minutes from previous meeting**
- **School Safety Plan Review** - given to site admin and share with an ELMO, go over core and various sections, similar to district/school handbook
 - Lee: Clarifying question: Only one copy?
 - Spinetti: Every SPSA should have a copy are at the district office library outside Dr. Flores office.
 - Kapaku: Site based GHS safety and approve the other from year to year. Need an electronic copy available for ratification.
 - MaryAnn and Kapaku to work on

6. Calendar – Meeting every second Tuesday of the month. (if possible)

Special meeting on Friday January 12th at 3pm

7. Adjourn (5:55pm)

Move to adjourn Spinetti - 2nd by Gonzales